

**Town of Hamilton  
Community Preservation Committee  
September 10, 2009 Minutes**

**Attendees**

The meeting was held in the Memorial Room of Town Hall with the following Committee members in attendance: Dave Carey, Tom Catalano, Chris Davis, Peter Dana, Ray Whipple, and Peter Clark. Christine Berry as CPC Coordinator was also present. With a quorum present the meeting was opened at 7:35pm.

**Acceptance of minutes from August 13<sup>th</sup> CPC meeting**

The minutes from the August 13<sup>th</sup> CPC meeting were accepted.

**FY09 CPA Project Close-Out – Renovations to Historic Bell at the First Congregational Church of Hamilton (FCCH)**

There is \$175.30 remaining out of the \$11,000.00 appropriated for the renovations to the historic bell at the FCCH. The project is now complete and the bell has been ringing. Residents have been pleased to hear the bell ringing again. The CPC voted to close the project and return the unused funds to the Historic Preservation Reserve account.

**FY11 CPA Application Schedule and Process**

The CPC feels that the two-tiered application process works well and would like to keep it. It provides an opportunity to meet with the applicants twice and can offer time to improve the application. The Committee would like to keep the process to one grant application round per year, except for emergency or extraordinary items. Having a grant round for both Annual Town Meeting and Special Town Meeting in the fall presents logistical issues and difficulties with scheduling.

Christine will work to attend board/committee meetings in Town that are relevant to CPA such as the Joint Recreation Board, Open Space Committee, etc. The purpose of these meetings will be to inform the boards about the CPA, answer any questions and let them know that the CPC works to conserve funds for special projects.

The FY11 schedule that Christine drafted may not leave enough time for residents to pull together applications. Christine will redraft the schedule to allow for a due date of CPA Applications for Eligibility in late October. Christine will publicize the due date in the Chronicle, Town webpage, with Town Hall staff, boards/committees, etc. It was also agreed that the Community Preservation Plan should receive more attention. Christine will work to distribute among boards.

**STM Preparations**

Christine will begin to draft the powerpoint presentation and Chronicle articles for the October 17<sup>th</sup> Town Meeting.

**Other**

Chris Davis announced that he regrettably must resign his position on the CPC in the near future. The CPC will give some thought to possible replacements. Dave offered to announce the vacancy at an upcoming Board of Selectmen meeting.

Portions of the Woodbury Street Path project have had to be re-bid three times. John Tomasz has now secured a successful bid and expects the project will be completed this fall. The CPC agreed an event should be held to celebrate the completion of the trail. An event would increase the trail's visibility. Signage should be placed at the site.

Dave Carey reported that the renovations at the Tabernacle have been completed and that the building looks much improved.

There was additional discussion about Town Hall and the fact that it is not ADA compliant. The space study will help address office needs and meeting space needs. The second floor of Town Hall was abandoned as a meeting space many years ago due to poor acoustics.

### **Meeting Adjournment**

The meeting was adjourned at approximately 8:14pm.